

## **Policy & Procedure: On-Ice Support outside of Rostered Bench Staff**

All rostered bench staff (Coaches, Trainers, Managers) for EHMHA teams are required to have completed specific qualifications and checks in order to hold their positions. From time to time, coaches may look for assistance for on-ice help outside of their rostered bench staff. The below provides policy and required procedure for their use.

### **Trainers**

It is critical to have on-call back-up trainers available at all times as it is mandatory to have a qualified trainer in attendance at all practices and \*games. The Head Coach is accountable to ensure all trainers used are qualified to fulfil the role IN ADVANCE:

- Alternate trainers need to fill up a volunteer [FORM](#)
- For details on qualification requirements, visit [ehmha.ca](http://ehmha.ca), reach out to your program director or [registrar@ehmha.ca](mailto:registrar@ehmha.ca)
- \*for trainers to be listed on a game sheet they must be listed on an OMHA approved team roster for that season and have the trainer specific qualifications. The opposing teams' trainer can be used as the trainer for both teams should you not have one available. They need to be requested and added to the game sheet. They are not allowed to refuse your request.

### **Third-Party Development Resources**

If you would like to enlist third-party development resources for practices, the entire list below must be met BEFORE they can step on the ice with the team:

- The costs have been approved by all parents as part of the team budget procedure
- They have their own insurance coverage and police check procedures in place
- They are affiliated with Hockey Canada
- Instructors are 4 years of age or older than the players on the team
- You have notified the Technical Director [development@ehmha.ca](mailto:development@ehmha.ca) with the name of the company or individual, how and what they are being used for, and the associated costs as approved by parents
- For questions or to obtain a list of preferred EHMHA resources available, contact the Technical Director: [development@ehmha.ca](mailto:development@ehmha.ca)

### **On-Ice Helpers**

If you would like to use on-ice helpers for practices, the entire list below must be met and approved by the Registrar BEFORE they can step on the ice with the team:

- Be 4 years of age older than the players on the ice
- Be a member in good standing of EHMHA
- Have completed Speak Out or Respect in Sport-Activity Leader and have acknowledged Rowan's Law
- Have a clean vulnerable sector police check completed within the past 3 years (where 16 years of age and older)
- The on-ice helper needs to fill up a volunteer [FORM](#)

- For more information, visit [ehmha.ca](http://ehmha.ca), reach out to your program director or [registrar@ehmha.ca](mailto:registrar@ehmha.ca)