



# Annual General Meeting

ERIN-HILLSBURGH MINOR HOCKEY ASSOCIATION

## PROPOSED MINUTES

June 2, 2021, 7:00pm  
Virtual Conference Call

### 1. Call to Order – at 7:23 pm

- The President welcomed members to the 2021 AGM.
- The Bylaw requires a quorum of 20 members in attendance and there were 20 members in attendance.

**Voting Procedures** – The Secretary outlined the voting procedures:

**Active Members** shall include all elected and ex officio Directors, Officers, and all convenors, coaches, managers and trainers appointed for the current season, and all registered players who are at least 18 years of age. Active Members shall have one vote per person at Membership meetings. ByLaw 16.1(a)

**Parent/Guardian Members** shall include all parents and or legal guardians living at the address of the registered player or players in good standing where the registered player is under the age of eighteen (18) years. Each Parent/Guardian member of a registered player shall be entitled to one vote.

Every question shall be decided by an **online Poll question**. If you are unable to complete the Poll question, a verbal response should be provided. ByLaw 16.1(b)

The option to **Vote by proxy** has been circulated to the membership and no requests for Proxy Votes have been received for tonight's Annual General Meeting. ByLaw 7.5(c)

### 2. Approval of the agenda

**MOTION: That the agenda for the 2021 Annual General Meeting be approved**

Mover: Paul Thompson

Seconder: Roland Groenenberg

Motion is carried.

### 3. Approval of the minutes from the previous meeting of the Membership on January 18, 2021



**MOTION: That the minutes for the 2019 - 2020 Annual General Meeting be approved.**

Mover: Justyna Toeppner

Seconder: Luke Longstreet

Motion is carried.

#### **4. Director Reports**

##### **4.1. Presidents Report – Sid**

##### **4.1.1. Report of Association activities during the preceding year and plans for the ensuing year.**

#### **PRESIDENTS REPORT**

Good evening everyone, thank you for joining our 2<sup>nd</sup> virtual AGM, due to the Covid 19 pandemic, to conclude the 2020-21 season.

I would extend the LARGEST in BOLD CAPS - THANK YOU! To all of our Associations Members – parents, players executive members, coaches, referees, and volunteers who without your additional hard work and attention to details, during this 1<sup>st</sup> and hopefully last season playing through a global pandemic. With the ever-changing COVID-19 protocols and procedures, we would not have been one of the 1<sup>st</sup> OMHA associations on the ice, and one of the last off the ice. A huge accomplishment under very difficult circumstances. I would also like to Thank all our sponsors who continue to support our association in the Erin-Hillsburgh community, even during a time when sponsorship across Ontario were very limited due to Covid-19.

#### **REGISTRATION**

Overall registration was down this past Season with approximately 208 Players being registered with EHMHA, this is downward trend from last year. This is a direct result of the COVID-19 Pandemic and the introduction of a non-sanctioned group being formed in The Town of Erin. On a positive note, we were in line with or better than the average expected decline projected by our governing bodies OMHA/OHF estimated who had predicted about a 30% decline in registration.

Our Treasurer will provide our financial position shortly, Paul will confirm that we ended this past season within budget. This is most in part to a planned approach to reduce our reserves and subsidize and support our players maintaining regular levels of ice-time, while still being limited by Covid-19 protocols of the # of players on the ice and following all Town of Erin Arena protocols. As most of you are aware this fluctuated up and down throughout the season and we provided a pro-rated refund to reflect that.

#### **LOCAL LEAGUE & REPRESENTATIVE Player Development**

One of our mainstay objectives of our executive team for the membership is an increased focus on player development. Thank you again this season to Luke Longstreet our Technical Director for leading the way by providing successful player development clinics for both LL and Rep Goalies who throughout the 2020-21 season. To our internal coach Jon Forbes and his support staff, where we were also able to schedule additional skating



clinics, until Covid-19 protocols became difficult to continue with throughout due to restrictions. Thanks for going above and beyond to continue to develop our players. The plan that was in place to provide other additional opportunities with our partners at Pro level Training, never really had a chance to get started as a result of Covid-19 pandemic. We look forward to a reset this summer with Mike Manuel and Pro level Training, along with introducing our own internal clinics and added tools to further support both Long Term Player and our Coach development.

### **U7 INITIATION PROGRAM**

Another successful season for our youngest group of players with 52 Participants this past season. The Hockey Canada Initiation Program formerly known as (CHIPS) is a cornerstone of our program offerings, our new Director and the Chip coaches did an excellent job leveraging the program to develop these young athletes during very difficult times being asked to log many additional hours of volunteering their time on the ice, due to some unexpected revolving Covid-19 restrictions.

A tip of the cap to Brandi's Team of coaches and volunteers, especially Mike who sacrificed a lot of his extra time to fulfill these hours himself as our Lead on ice Instructor. (Thanks Mike!). Thanks as well to Luke, Kevin & Jeff for their support to Brandi & Mike towards the end of the season.

### **SHARED BOUNDARY PILOT**

Subsequent talks with Orangeville, once again were suspended due to the Covid-19 pandemic. We were in initial discussions on a shared boundary pilot program with Orangeville for our Representative hockey divisions. Orangeville & EHMHA will revisit these discussions this summer and we will continue to explore this and other options post pandemic for the overall betterment of our association.

### **ON ICE OFFICIALS**

We engaged in a partnership pilot with Orangeville Minor hockey for on Ice officials for the 2020-21 season in lieu of the COVID 19 pandemic. I believe that this model served us well, although it was cut very short when we were no longer able to play games due to restrictions. Thank you- Cam for continuing to organize and lead this group and getting in all the games we had, up until Dec.20/20.

### **ASSOCIATION RESULTS**

#### **OMHA**

Great work with continued leadership and Guidance from our governing bodies during these difficult times with the Covid-19 Pandemic. Thanks to Paul Wilson our Regional director for his support on making it possible for our players to all get on the ice this past season in an anything less than normal programming environment.



## **REP HOCKEY**

Our EHMHA Representative teams during the 2020-21 competed hard and had success against our rivals in Orangeville. In light of most nights having to face teams from higher levels on a regular basis, based on the 4 on 4 programming set forth under restrictions during the Covid-19. Thank you to all the coaching staff's for keeping a positive outlook and competing hard every game out. As well as making the inter-association games fun with our Local League while focusing on development in and out of lock-down protocols throughout the year.

## **LOCAL LEAGUE**

A 2<sup>nd</sup> successful partial season playing Local League with Orangeville Minor hockey, unfortunately cut short, due to the Covid-19 Pandemic on Dec.20/21. And a great success with our midget group in forming a group of Local & Rep players together inter-association that played a 3 on 3 format this season. Thank you to all the Players, Coaches, Trainers and Referee's for making this season possible and for making it competitive and fun a possible, for this group under the circumstances.

## **SPECIAL MENTIONS & OUTLOOK**

A special Thanks to all volunteers, coaches, players, parents along with the executive members who once again went above and beyond to ensure the foundation of the Erin Hillsburgh Minor Hockey Association strong and stable. During a season with so much uncertainty and ever changing landscape, we showed our strength and resiliency as a team to work within the parameters we were given to help provide the best possible experience for all of our players whilst keeping everyone safe and well during a global pandemic. It is time now to begin the next move forward for EHMHA. There are many exciting initiatives coming as we are slowly winning the fight against Covid-19 pandemic. Although we know there could still be many ups and downs with this unpredictable virus. We look forward to getting back to a new normal, whatever that may be, we will be ready to pivot in the direction required for our membership to do so.

On the Representative side, there are many new adjustments coming from Tri-County that will be communicated in the coming weeks, once finalized. Including changes to the Playoff format to a weekend tournament style closer to home. With previous changes to the U7 Initiation and U9 pathways the OMHA has also introduced U8-U9 Minor Development to provide additional development and competitive opportunities at this younger age group. On the Local League side, OMHA has made changes to make it easier for Associations to be able to provide a Select (All-Star) team options. This will provide extra development time for those players who wish to improve their hockey skills.

I would also like to share the news that EHMHA has been chosen to participate in the First Shift Program sponsored by the NHL & NHLPA. This is an opportunity for those kids who have never played hockey to have the opportunity to participate in our great game. There will be many more details communicated by EHMHA on this program coming in the next two weeks ahead of the registration opening for the First Shift program on June.15/21.

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In Conclusion, I must say it has been a challenging 1<sup>st</sup> year in my role as your President during such unprecedented times. And I could not have done it without the support of the entire Executive Team and you the membership.

I would like to Thank and wish well all those that have moved and that are moving on from the executive board. Brandi, Mike, Shannon, Claudine, and Heather. I would also like to welcome those Directors signing on for a return and our new electees to be Dawn, Luke, Paul, and Jonathan. I am looking forward to leading this executive team and the membership forward Post Pandemic!!

With that said, this association's success is based on the great volunteers who have the passion that unites us all. With people moving on, that means there are some great positions coming available to join the EHMHA executive team. Please be sure to check our website for upcoming exco-officio positions available after the AGM .

Thank you for your time and I would like to finish by saying: #COVIDSucks!! And GO DEVILS!!!

Respectfully submitted,

Sid Spear

President, EHMHA

**MOTION: THAT the President's Report be received:**

Mover: Paul Thompson

Seconder: Roland Groenenberg

Motion is CARRIED

**4.2. Treasurers Report – Paul**

4.2.1. Projected financial position for the ensuing year.

Treasurers Report, EHMHA FYE 2021

It is a formal requirement of this AGM is to report on the financial year end (FYE) April 30, 2021.

**Audit Report**

The EHMHA is a registered and Incorporated not for profit (NFP) minor sports organization, and as such, we are obligated to prepare audited financial statements for each fiscal year end. It is an obligation we take seriously. An obligation to provide our membership with assurance that their money is being spent properly, and that the organization has the financial stability to sustain operations into the future.

**Publicly Available**

A copy of the Audit Report is available to any member in good standing, by simply sending a request to myself; [treasurer@ehmha.ca](mailto:treasurer@ehmha.ca)

**Results of FYE 2021**

The financial position of the organization remained strong at the FYE of 2021.

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Previous executive boards maintained a reserve fund of approximately 1/3 of annual operating revenues/expenses in order to ensure long term sustainability of the association. That fund is maintained in GICs for protection, and day to day operations are typically handled by the current year revenues and working capital.

A NFP entity will typically target operating results that fall close to \$0 (break even), and in this organization the target range is set at \$0 plus or minus \$10,000.

The operating results are reflected in the association Income Statement (or Statement of Operations).

In 2019, we had earnings of \$8000, and in 2020 we had a loss of \$12,000. So these targets were largely maintained although slightly below in 2020 due to unforeseen legal costs and computer costs, and planned expenditures in player development.

For the year ended April 30, 2021, our organization, like most others, operated under significantly different conditions. The worldwide pandemic had essentially just begun to take hold, and uncertainty at the national, provincial, and local levels was affecting planning and decision making.

What we did know was;

Registration would decline as families determined that organized sport was either...

- 1) Not a priority
- 2) Unacceptable risk due to close contact nature of sports

Cost of delivering hockey program would increase on a per player basis due to restrictions to number of players allowed on ice or in building, as well as PPE and other safety measures.

What we did not know was;

What form of hockey would be approved by HCF and OMHA

When season would begin and how long it would continue.

With these constraints in mind, the executive passed a motion in June that would allow for a planned operating deficit that would draw down on the Associations reserve fund, in order to maintain the price of the individual player fees at a rate that was similar to the prior two years, despite an expected 35% increase in costs.

In other words, the Association would subsidize member fees to encourage minor hockey in our community to continue unabated. The deficit would depend on how long the season continued, and how many registrants we had, but we were prepared to accept the cost regardless.

The results were very encouraging and positive for the membership.

Following the OMHA guidelines, which mandated practise only for September and October, we provided a six week 'Skills & Drills' program for a modest cost per player. Again, following OMHA requirements of 3 v 3, and 4 v 4 hockey, we provided a games and practise schedule that was very close to a normal season, falling short at the end of the season when provincial lockdowns were enacted. On average, teams completed about 80% of the schedule by that point. In keeping with our target of pricing hockey at prior year levels, we provided refunds for the portion of the season that was cancelled. Overall, we did experience an operating deficit as planned, but it was lower than expected due to the shorter season and the decline in player numbers. The deficit will

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be approximately \$20,000, well in line with our board approved targets, providing EHMHA with continued long term financial stability to deliver excellent hockey programming into the future.

In summary, the organization's long term, conservative approach to its financial management, allowed EHMHA to take advantage of our geographical position, whereby our health unit of WDG was able to continue hockey programs much longer than some of our neighboring districts, and provide our membership with an enjoyable and competitive season of hockey in the past year.

**MOTION: That the 2020-2021 Treasurer's report received.**

MOVED BY: Justyna Toepfner

SECONDED BY: Luke Longstreet

Motion is CARRIED

4.2.2. Appointment of the auditor for the ensuing year.

**MOTION: That MacGillivray Chartered Accountants be appointed as our auditors of record for the 2021/2022 hockey season.**

MOVED BY: Paul Thomson

SECONDED BY: Roland Groenenberg

Motion is CARRIED.

5. Bylaw Amendments – Patrick D'Almada (Secretary)

*Note that a motion to amend the By-Laws recommended by the Board or proposed by a Member at a general meeting of Members called for that purpose must be approved by a two-thirds vote of the Members present at such general meeting. ByLaw 18.4(ii)*

The following Bylaw amendment is being recommended to enable a person who does not classify as an active member under the current terms of membership and eligibility, to apply to become a Board Appointed Member to fill vacancies or provide subject matter expertise on the Board, executive or team bench volunteer.

**MOTION: That the EHMHA Membership approve the following amendments to the ByLaw;**

5. CLASSES OF MEMBERSHIP

5.1. There shall be **four (4)** classes of Membership in the Association: a) Active Membership; b) Parent/Guardian Membership; c) Honorary Lifetime Membership. **d) Board Appointed Membership.**

6. TERMS OF MEMBERSHIP AND ELIGIBILITY

6.1. Terms and Eligibility



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a) Active Membership: Active Members shall include all elected and ex officio Directors, Officers, and all convenors, coaches, managers and trainers appointed for the current season, and all registered players who are at least 18 years of age. Active Members shall have one vote per person at Membership meetings. Active Members may attend meetings of the Board and Committees of the Association by invitation.

b) Parent/Guardian Membership: Parent/Guardian Members shall include all parents and or legal guardians living at the address of the registered player or players in good standing where the registered player is under the age of eighteen (18) years. Each Parent/Guardian member of a registered player shall be entitled to one vote. For greater certainty, each Parent/Guardian member shall have one vote for each registered player in good standing that the person is a parent and or legal guardian of. By way of example, if a Parent/Guardian member is the parent of three registered players in good standing, the Parent/Guardian member shall have three votes. Parent/Guardian members may attend Membership meetings and, by invitation, meetings of the Board and Committees of the Association.

c) Honorary Lifetime Membership: Honorary Lifetime Membership may be granted to an individual who has rendered extraordinary and distinguished service to the Association. Individuals may be nominated to be Honorary Lifetime Members by any Member of the Association and the granting of Honorary Lifetime Membership must be granted by a majority Resolution of the Board of Directors. Honorary Members will have no vote but may attend members meetings and, by invitation, meetings of the Board and Committees of the Association.

d) Board Appointed Membership: Where a person does not classify as an active member under the above terms of membership and eligibility 6.1 a), b) or c); a person may apply to become a Board Appointed Member for the current season only by contacting the elected President and/or Secretary in writing to request approval by Board resolution. Board Appointed Members shall have one vote per person at Membership meetings, and they may attend meetings of the Board and Committees of the Association by invitation. Board Appointed members must be a member in good standing for the duration of their membership as defined in section 1.1 (j) and their membership can be revoked at any time by resolution of the board.

d)e) One Person – One Class of Membership: Notwithstanding the above, although it is possible for a person to be qualified for more than one (1) class of Membership in the Association, no person may hold more than one (1) class of Membership for the purpose of participating and voting at Membership meetings. It is therefore mandatory that each member shall declare himself/herself prior to the start of any meeting of the Membership and advise the chairperson of the Membership class he/she wishes to represent. Once the meeting is called to order, the member must remain in that class of Membership and may not change to another category or class of Membership. For greater certainty, by way of example, if a person is qualified both as an Active Member and as a Parent/Guardian Member (by reason of that person being the parent or legal guardian of one registered player in good standing who is under 18 years old), that person shall declare prior to a



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Membership meeting whether the person is voting as an Active Member or as a Parent/Guardian member at that meeting.

MOVED BY: Jeff Oakley  
SECONDED BY: Jeff Miller  
Motion is CARRIED

6. **Election of Directors/Officers** (usually done by Past President but since none is available, the Secretary will speak to the election).

There are five (5) positions which are up for election for the 2021 – 2023 term. The following nominees are recommended by the Nominating Committee made up of: Chair – Sid Spear; Members – Jeff Oakley, Patrick D'Almada and Roland Groenenberg.

**MOTION:**

**That the following members be elected to hold office until the 2023 Annual General Meeting;**

**AND Further that the Board of Directors recruit and appoint a Rep Director from the membership, as outlined in the Bylaw.**

Moved by: Justyna Toepfner  
Seconded by: Paula  
Motion is carried.

Role	Role Type	Term	Next up for Election	Incumbent
VP Admin	Elected	odd year expiry	2023 AGM	Dawn Woodrow
Treasurer	Elected	odd year expiry	2023 AGM	Paul Thomson
Technical Director	Elected	odd year expiry	2023 AGM	Jonathan Cole
Rep Director	Elected	odd year expiry	2023 AGM	Vacant
U5-U7 Initiation Director	Elected	odd year expiry	2023 AGM	Luke Longstreet

The following members will continue to hold office until the 2022 Annual General Meeting:

Role	Role Type	Term	Next up for Election	Incumbent
President	Elected	even year expiry	2022 AGM	Sid Spear
Past President		one year term only		vacant
VP Ops	Elected	even year expiry	2022 AGM	Jeff Oakley
Secretary	Elected	even year expiry	2022 AGM	Patrick D'Almada
Local League Director	Elected	even year expiry	2022 AGM	Roland Groenenberg

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Fundraising Director	Elected	even year expiry	2022 AGM	Krystle Flor
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**7. New Business – Sid**

**8. Adjournment of Annual General Meeting**

**MOTION: That the 2021 Annual General meeting be adjourned:**

MOVED BY: Justyna Toepfner

SECONDED BY: Luke Longstreet

Motion is CARRIED

Meeting adjourned at 8:06 pm