

5TH REGULAR MEETING OF EHMHA EXECUTIVE
2020-2021 SEASON
MONDAY MAY 17, 2021 VIRTUAL MEETING MINUTES



| AGENDA ITEM | DETAILS |
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| CALL TO ORDER | <p>Voting Members in attendance: Sid Spear, Paul Thompson Patrick D'Almada, Jeff Oakley, Roland Groenenberg, Dawn Woodrow, Luke Longstreet.</p> <p>Ex-officio members in attendance: Brandi Adamson, Paula Graham. Justyna Toepfner.</p> <p>Regrets: Shari Martin, Cameron Cuthbert, Mike McLeod, Shannon Heard, Claudine Waddick, Krystle Flor.</p> <p>Declarations of Conflict of Interest - none</p> |
| APPROVALS | <p>1. AGENDA: Additions or deletions to the agenda</p> <p>MOTION: That the agenda for the meeting dated Monday May 17, 2021 be approved. Moved by: Brandi Seconded by: Justyna CARRIED</p> <p>2. PREVIOUS MINUTES: Changes or edits to the minutes</p> <p>MOTION: That the minutes of the meeting held on Monday April 26, 2021 be approved. Moved by: Roland Seconded by: Jeff CARRIED</p> <p>3. ELECTRONIC MOTION</p> <p>MOTION: That the EHMHA Board approve the following amendments to the ByLaw for approval by the membership at the 2020-2021 Annual General Meeting. Moved by: Jeff Seconded by: Shari</p> <p>Carried</p> |



5. CLASSES OF MEMBERSHIP

5.1. There shall be **four (4)** classes of Membership in the Association: a) Active Membership; b) Parent/Guardian Membership; c) Honorary Lifetime Membership. **d) Board Appointed Membership**

6. TERMS OF MEMBERSHIP AND ELIGIBILITY

6.1. Terms and Eligibility

a) Active Membership: Active Members shall include all elected and ex officio Directors, Officers, and all convenors, coaches, managers and trainers appointed for the current season, and all registered players who are at least 18 years of age. Active Members shall have one vote per person at Membership meetings. Active Members may attend meetings of the Board and Committees of the Association by invitation.

b) Parent/Guardian Membership: Parent/Guardian Members shall include all parents and or legal guardians living at the address of the registered player or players in good standing where the registered player is under the age of eighteen (18) years. Each Parent/Guardian member of a registered player shall be entitled to one vote. For greater certainty, each Parent/Guardian member shall have one vote for each registered player in good standing that the person is a parent and or legal guardian of. By way of example, if a Parent/Guardian member is the parent of three registered players in good standing, the Parent/Guardian member shall have three votes. Parent/Guardian members may attend Membership meetings and, by invitation, meetings of the Board and Committees of the Association.

c) Honorary Lifetime Membership: Honorary Lifetime Membership may be granted to an individual who has rendered extraordinary and distinguished service to the Association. Individuals may be nominated to be Honorary Lifetime Members by any Member of the Association and the granting of Honorary Lifetime Membership must be granted by a majority Resolution of the Board of Directors. Honorary Members will have no vote but may attend members meetings



and, by invitation, meetings of the Board and Committees of the Association.

d) Board Appointed Membership: Where a person does not classify as an active member under the above terms of membership and eligibility 6.1 a), b) or c); a person may apply to become a Board Appointed Member for the current season only by contacting the elected President and/or Secretary in writing to request approval by Board resolution. Board Appointed Members shall have one vote per person at Membership meetings, and they may attend meetings of the Board and Committees of the Association by invitation. Board Appointed members must be a member in good standing for the duration of their membership as defined in section 1.1 (j) and their membership can be revoked at any time by resolution of the board.

d)e) One Person – One Class of Membership: Notwithstanding the above, although it is possible for a person to be qualified for more than one (1) class of Membership in the Association, no person may hold more than one (1) class of Membership for the purpose of participating and voting at Membership meetings. It is therefore mandatory that each member shall declare himself/herself prior to the start of any meeting of the Membership and advise the chairperson of the Membership class he/she wishes to represent. Once the meeting is called to order, the member must remain in that class of Membership and may not change to another category or class of Membership. For greater certainty, by way of example, if a person is qualified both as an Active Member and as a Parent/Guardian Member (by reason of that person being the parent or legal guardian of one registered player in good standing who is under 18 years old), that person shall declare prior to a Membership meeting whether the person is voting as an Active Member or as a Parent/Guardian member at that meeting.

BUSINESS ARISING FROM MINUTES

Action Items

1. Lock replacement for EHMHA office – on hold
2. Bottle Drive Fundraising – Krystal to confirm
3. Trophies and Medals from last season – distribution - Dawn. Has medals for players outside of Erin (Dawn will send them an email to distribute post-lockdown) - Hold

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| | <ol style="list-style-type: none"> 4. Community grant application - \$3,000 grant received from the Town of Erin. We have been asked to identify the event that we will sponsor. Thanks Krystle! 5. OHA Incorporation Requirement – Jeff. EHMHA is incorporated and have Letters of Patent and incorporation documents. Difficulty finding documents. Submitted to get another copy for files. 6. Option for Juvenile again potentially with students staying home from school next year – share with families to promote - Sid 7. Planning for 2021-2022 season Track the monthly planning calendar at each meeting. Director to cover their responsibilities under the organization planning timetable. |
| CORRESPONDENCE | <ol style="list-style-type: none"> 1. Standard mail |
| PRESIDENT | <ol style="list-style-type: none"> 1. Covid 19 Pandemic Update Provincial lockdown extended to June 2, 2021. Same date as EHMHA AGM. 2. OHA AGM upcoming in June. |
| TREASURER | <ol style="list-style-type: none"> 1. 2020-2021 Budget Operating Deficit Deficit was lower than anticipated. Season was abbreviated which reduced deficit as we were subsidizing each hour of ice. OMHA fees were reduced substantially for insurance by \$1200; insurance costs lower based on less games. No legal fees. No tryout ice costs. No player development fees No coach development fees Town of Erin provided 3% savings by Town keeping ice fees the same as previous year Auditors currently reviewing financials 2. Refunds / Receivables Refunds were issued in April resulting in less than budgeted. 13% (26 players) of members did not apply for a refund. 2 notices were sent out to membership. Honoured a couple of refunds after the deadline based on how the member paid. Members were provided the option to donate back to organization. A significant number donated back to organization 100% or 50% of their refund. |
| SECRETARY | <ol style="list-style-type: none"> 1. None |
| Annual General Meeting 2020-2021 | <ol style="list-style-type: none"> 1. Wednesday June 2, 2021 at 7:00 pm 2. Confirm speakers and content – President, Treasurer, Secretary |



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| | <p>3. By-Law Revisions See above - Approvals - ELECTRONIC MOTION</p> <ul style="list-style-type: none"> - Bylaw revision - A director, shall be a member of the association at the time of their election or appointment – Jeff <p>4. Election – will be conducted by the Secretary as the Past President position is vacant.</p> <p>5. Awards – will these be presented after AGM</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>NOMINATING COMMITTEE</p> | <p>1. Board of Director positions for re-election</p> <ul style="list-style-type: none"> - Openings have been filled and posted on the website, for notification to the membership, in advance of the election at the AGM. <table border="1" data-bbox="597 758 1463 963"> <tr> <td>Rep Hockey Director</td> <td>Mark Purdy</td> </tr> <tr> <td>Vice-President of Administration</td> <td>Dawn Woodrow</td> </tr> <tr> <td>Treasurer</td> <td>Paul Thompson</td> </tr> <tr> <td>Technical Director</td> <td>Jonathan Cole</td> </tr> <tr> <td>U7 Initiation Director</td> <td>Luke Longstreet</td> </tr> </table> <p>2. Vacant Ex-officio positions for appointment by Board</p> <table border="1" data-bbox="597 1052 1471 1302"> <tr> <td>Risk Management Director</td> <td></td> </tr> <tr> <td>Tournament Director</td> <td></td> </tr> <tr> <td>Registrar</td> <td></td> </tr> <tr> <td>Volunteer Coordinator</td> <td></td> </tr> <tr> <td>Ice Scheduler</td> <td></td> </tr> <tr> <td>Past President</td> <td></td> </tr> </table> | Rep Hockey Director | Mark Purdy | Vice-President of Administration | Dawn Woodrow | Treasurer | Paul Thompson | Technical Director | Jonathan Cole | U7 Initiation Director | Luke Longstreet | Risk Management Director | | Tournament Director | | Registrar | | Volunteer Coordinator | | Ice Scheduler | | Past President | |
| Rep Hockey Director | Mark Purdy | | | | | | | | | | | | | | | | | | | | | | |
| Vice-President of Administration | Dawn Woodrow | | | | | | | | | | | | | | | | | | | | | | |
| Treasurer | Paul Thompson | | | | | | | | | | | | | | | | | | | | | | |
| Technical Director | Jonathan Cole | | | | | | | | | | | | | | | | | | | | | | |
| U7 Initiation Director | Luke Longstreet | | | | | | | | | | | | | | | | | | | | | | |
| Risk Management Director | | | | | | | | | | | | | | | | | | | | | | | |
| Tournament Director | | | | | | | | | | | | | | | | | | | | | | | |
| Registrar | | | | | | | | | | | | | | | | | | | | | | | |
| Volunteer Coordinator | | | | | | | | | | | | | | | | | | | | | | | |
| Ice Scheduler | | | | | | | | | | | | | | | | | | | | | | | |
| Past President | | | | | | | | | | | | | | | | | | | | | | | |
| <p>LL/SELECT</p> | <p>1. No items</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>REP</p> | <p>1. No items</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>SHARED BOUNDARY PILOT COMMITTEE</p> | <p>1. No Items</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>NEW BUSINESS</p> | <p>1. NHL / PA First Shift – 250 organizations chosen including Erin/Hillsburgh. Opportunity to build marketing for EHMHA. Sid will gather information and share details. Info. Will be circulated through schools before end of year. U7 Initiation should also be included for schools.</p> <p>2. HCR 3.0 (Registration Software) – Paula reviewed the video related to the software update. Training will be coming. Halton Hills will be the test site.</p> <p>3. OMHA survey – EHMHA opening registration July 1. Further discussion on deferred payments, refunds, tryout fees, etc.</p> | | | | | | | | | | | | | | | | | | | | | | |

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| | through HCR will be discussed further. OHF to confirm return to play. Credit Cards are recommended for payment as they are easier to refund. |
| | 4. Coaches Zoom call – Sid, Jeff and Roland will set up. |
| IN CAMERA | 1. No items |
| CLOSING | 1. MOTION: That the meeting be adjourned at 7:50 pm. Moved by: Justyna Seconded by: Paula CARRIED |