



AGENDA ITEM	DETAILS
CALL TO ORDER	<p>1. Voting Members in attendance: Sid Spear, Patrick D’Almada, Paul Thompson, Jeff Oakley, Dawn Woodrow, Roland Groenenberg, Luke Longstreet, Brandi Adamson, Ex-officio members in attendance: Paula Graham, Cameron Cuthbert, Claudine Waddick Regrets: Krystle Flor, Justyna Toepfner, Shari Martin, Mike McLeod, Shannon Heard</p> <p>2. Declarations of Conflict of Interest - none</p>
APPROVALS	<p>3. AGENDA: Additions or deletions to the agenda - None</p> <p>MOTION: That the agenda for the meeting dated Thursday December 21, 2020 be approved. MOVER: Jeff SECONDER: Brandi CARRIED</p> <p>4. PREVIOUS MINUTES: Changes or edits to the minutes</p> <p>MOTION: That the minutes of the meeting held on Thursday November 23, 2020 be approved. MOVER: Roland SECONDER: Luke CARRIED</p> <p>5. ELECTRONIC MOTIONS MOTION: That the EHMHA Board approve the following amendments to the ByLaw;</p> <p>7.1. Annual General Meeting of Members The annual general meeting of Members shall be held each year within the month of April May or as soon after April May as possible, at a time, place and day determined by the Board, for the transaction of at least the following business, to be set out in the agenda of such annual general meeting:</p> <p>7.1 j) transaction of any business which relates to the business of the meeting referred to above, and notice and particulars of which are received by the Secretary in writing on or before</p>



6:00 p.m. on ~~March~~ **April** 15th, immediately preceding the annual general meeting;

9.1. Nominations for Elected Directors: The election of elected Directors shall take place at the annual general meeting of the Membership. No election or appointment of an elected Director is effective without consent given in writing prior to the election or appointment. Nomination Forms for elected Directors shall be available each year from the Secretary by ~~January 31st~~ **February 28th**. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary on or before the fourteenth (14th) day of ~~March~~ **April** each year.

9.3. Election Procedures for Elected Directors: The Chair of the Nominations and Elections Committee shall post ~~in all Association arenas~~ **on the Association public website** a listing of all individuals who have been nominated for election to be elected Directors on or before the fifteenth (15th) day of ~~March~~ **April** in each year. Such listing shall identify what position each nominee is seeking election for.

10.3. Notice of Board Meetings a) Notice shall be communicated to all Directors at least seven (7) days in advance of the meeting, unless all **elected** Directors agree to the calling of a meeting on shorter notice or the Board meeting is held on a regular day or date each month or immediately following a meeting of the Members of the Association;

And that the Amendments to the Bylaw be presented to the Membership for approval during the 2019-2020 Annual General Meeting as set out in the ByLaw.

MOVED BY: Shari Martin
SECONDED BY: Sid Spear
CARRIED



**BUSINESS ARISING
FROM MINUTES**

Action Items

1. COVID-19 status / return to play update
 - Program adjustment plans have been prepared for January 2021
 - Province of Ontario moving to Pandemic Level Grey – games and practices cancelled until January 24, 2021.
2. Program and Registration Update
 - Plans are in place to reinstate program but will have to wait for Provincial direction on Pandemic level, and the Town to confirm if ice will be removed during or following the shutdown.
3. Police Check procedure
 - Sid will follow up with Shannon
4. Lock replacement and keys for EHMHA office
 - Unable to have work done locally, looking into a locksmith from Georgetown to complete the work.
5. Player photos update
 - On hold pending the outcome of the Pandemic lockdown
6. Coaches qualifications
 - All confirmed and up to date
7. Coach Director Job Posting.
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8. Rep Director Job Posting
 - Posted on website. January 8, 2021 deadline. No applications to date.
9. Planning for 2021-2022 season
 - Track the monthly planning calendar at each meeting. Directors reminded to check the chart and to cover their responsibilities under the organization planning timetable.

CORRESPONDENCE

1. No mail

PRESIDENT

1. Thanks to the executive, coaches and bench staff for all of their hard work in making the season a success considering the limitations brought on by the Covid-19 pandemic.



TREASURER	<ol style="list-style-type: none">1. 2020-2021 Budget Update2. End of November statement aligns with the projected budget to date. 15% of November registration fee installments have not been paid to date. A formula will be determined for refunds on a ProRata basis based on timing of shutdown and programs offered prior to the shutdown. Refunds will be provided.3. EHMHA used PayPal for payments at the beginning of the season, then switched to E-transfer as fees were less and there is better reporting. Thanks to Cameron Cuthbert for providing information for quick payments to referees and officials. Payment was made through e-transfer, all payments were confirmed as received, and there is full disclosure through E-transfer process. Limit for E-transfer is <\$2,500 per transaction.
SECRETARY	<ol style="list-style-type: none">1. 2019 – 2020 AGM date and planning<ul style="list-style-type: none">- Meeting will be held virtually on Monday January 11, 2021.- Zoom platform will be used and members will be asked to register in advance, then receive an invitation for the virtual AGM. Dawn and Justyna will manage the logistics.- Agenda – 2nd notice of AGM sent out today. There are no additional agenda items received from the membership to date.
LL/SELECT	<ol style="list-style-type: none">1. Coaches credentials confirmed and all programs are operating well.
REP	<ol style="list-style-type: none">1. Coaches credentials confirmed and all programs are operating well.2. Game sheets have been collected and will be filed in the EHMHA office.
OTHER ITEMS	<ol style="list-style-type: none">1. Fundraising – bottle drive will be deferred until after the pandemic lockdown. Notification will be sent out to members and the Erin community to make them aware of the collection date.
NEW BUSINESS	<ol style="list-style-type: none">1. Trophies and Medals from last season will need to be distributed. The recipients will be announced at the AGM. Dawn will make a list and add to the AGM agenda.2. Medal orders for 2020-2021 season – only order no cost ESSO medals for participant awards.3. Suggestion to create a pickup day or week in 2021 and announce on the website. Consider a “drive by” event for

18th REGULAR MEETING OF EHMHA EXECUTIVE
2019-20 SEASON



MONDAY DECEMBER 21, 2020 VIRTUAL MEETING MINUTES

	awarding the 2019-2020 medals in the spring 2021. Option to include a Foodbank drop-off at the event.
INCAMERA	1. No items
ACTION ITEMS	1. No items
CLOSING	1. MOTION: That the meeting be adjourned. MOVED BY: Patrick SECONDED BY: Jeff CARRIED